



Planning Department

TOWN OF ACTON
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Date: **November 7, 2014**

To: Assessors
Conservation Commission
Fire Department
Historical Commission
Municipal Properties
Water District
Building Commissioner
Engineering Administrator
Health Department
Historic District Commission
Police Department, fyi
Sidewalk Committee

From: Kim Gorman, Planning Dept. Secretary

Subject: Review of Preliminary Subdivision

Attached is an application for approval for a preliminary subdivision. General information about the proposed development is as follows:

Location: 456 Massachusetts Avenue
Applicant: Keenan & Son, LLP
Address: 54 Gristmill Road, Littleton, MA
Owner: Joseph & Kathleen Finnegan
Engineer: Markey & Rubin, Inc.
Lots: 3
Street Name: TBD
Street Length: 172
Map: F-2
Parcel: 117
Zoning: R-2
Decision Due: December 21, 2014

Please review the enclosed application and send your comments to the Planning Department no later than **November 21, 2014**. The public meeting is scheduled for **December 2, 2014 at 8:30 PM**.

If you have any questions, please call the Planning Department at 978-929-6631.

Review Comments:

The sidewalk committee requests a contribution be made to the sidewalk fund, using the established formula, in lieu of building a sidewalk for this project/development.

Signature: Bettina D. Abe Date: 11-14-14